

## Sync from Shopify Orders page to Postnord dashboard

This guide will illustrate the method to sync the order to Postnord from Shopify Orders page.

				10113
∆ Test order				
Your payment gateway	was in test mode when this order was created.		× Cancel orde	ər
			The Archive	
送 Unfulfilled (1)			Notes Print order	page
I and the			No notes from c 🛛 🗟 Print packir	ng slips
Shop location			<ul> <li>View order</li> </ul>	status page
0-11	I	h= 10,00	Customer 🔒 Run Flow an	utomation
SKU: Cap1_SK	кг 10.00 × 1 КU	kr 10.00	Nemi test88 pn Sync to Pos	stNord
			1 order pn Book & Prin	it
		Fulfill item	Contact inform FulFill & Ge	t Tracking U
			No phone number	
Paid			Shipping address	
Subtotal	1 item	kr10.00	Nemi test97	Ċ
Shipping	Home delivery - PostNord (0.0 kg: Items 0.0 kg, Package	kr12.00	Kungsgatan 1 111 23 Stockholm	
Tetel	0.0 kg)	1	Sweden	
lotal		kr22.00	Billing address	
Paid		kr22.00	Same as shipping address	
			Conversion summary	
Timeline			There aren't any conversion details	
NU Leave a comm	ient		available for this order yet.	

Image Above: Open the order from Shopify's orders page. Then click on "More Actions", on the drop down you will see "Sync to Postnord", click on this option. The Postnord App will now open this order in the Postnord App and trigger the sync feature.

Once synced, you will get a message "Order synced successfully". Image below:

PostNord	
Order synced successfully Go to order	- Order ID: #SE1530

## Uniwin Helpdesk



Contact us on <a href="mailto:support@uniwin.se">support@uniwin.se</a> Thank you!