

Connect your Online Store to Postnord

Source : <u>https://portal.postnord.com/se/en/resources/guides/skicka-direkt-business/e-commerce-skicka-direkt-business/</u>

Store connections are handled in "eCommerce" inside Skicka Direct Business

By default, you need to be a company Admin to see this tab. Ask your company admin for access if you need it.

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Create a store connection to get started

If you have more than one online store, you'll most likely have separate eCommerce instances set up for them. Create a new store connection, and we'll set up a connection point to one of your stores.







Choose portal integration

Choose Portal Integration as "Shopify by Uniwin"





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Add your sender information

Add your store name and choose sender

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1	Setup store					
0	Copy shipping service configuration from another store connection (optional)					
I don't want to copy from another store connection						
	Store name					
	Nemi					
	Sender					
	Specify the address that you want written as sender on shipments connected to your store.					
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	c/∂ Advokaterna Hurtig & Partners 20089342 ■ Lilla Brogaton 7 +46102635000 503 30 Borás postnord⊜uniwin se Choose					
	Set up and manage your sender addresses in your settings.					
	Confirm					

Save your Key and ID and enter it into your Postnord app

Now you have the secret identifiers you'll need to enter into your Postnord app to complete the connection. These only get shown to you once, so save them.



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Ē	Below is your authentication information to be used in your portal integration.	
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☆		
	It is very important that you save the information above, since it is not shown again, write it down or make a screenshot!	
?		
0	What happens next?	
	Once your store is connected using this information, you can configure the shipping services you want to offer in your checkout.	
	I understand that I have to save this information	
	Done!	

Set up your shipping options

These determine which shipping options your customer has in your checkout. You'll set prices, and logic that decides when an option is or is not shown for the customer (such as by weight or by cart value). You can also set an option for the customer to collect their order in one of your physical stores.

Finally, name your shipping option for your own usage, so you can find and reconfigure it later.



Uniwin Service as it should be



Add shipping service Add shipping service Configure checkout settings and settings that are used when a service is booked. Image: Block to overview MyPack Home ? Detailed information about this shipping service MyPack Home ? Detailed information about this shipping service MyPack Home ? Detailed information about this shipping service in the checkout Image: Block to overview MyPack Home con be delivered to g countries. MyPack Home con be delivered to g countries.							
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Chat with us on www.uniwin.se or mail us at support@uniwin.se



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Print labels for your shipments

As customers make purchases and choose your shipping options, shipping orders will appear inside your store connection page. Here you can also view the order details, add the final weight of the shipment where needed, and print the label for the shipment. You can also remove orders you don't need.

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