

Contact us at: support@uniwin.se

Unifaun Integration App – Link to Print

Last Modified: 2019-Jan-05

Reading guide

I will mark all buttons like this: This is a button

Important marks will be highlighted in yellow text. This is important

Link to Print

Link to print is a flexible function that means you can allow someone else to receive an email with a link to a document, instead of you using your printer to print the item sent. The person printing the document does not need his or her own login to Unifaun Online. This functionality is particularly useful when you can prepare a printout for someone who needs to send something to you or to someone else, and where you want to control transport.

The user should have a Unifaun Plus Account to use Link to Print option.

How to enable Link to Print in Unifaunonline.se/Pacsoftonline.se?

Steps:

- 1. Login into your Unifaunonline.se/Pacsoftonline.se account
- 2. Go to Maintenance > Printing Favorites
- 3. Click -> New Printing Favorite Button
- 4. Enter your printing favorite name under the heading "Basic Information"

New Favorite

Finish Cancel	
Basic Information	
Na	me Mypack *
Descript	ion
Use article le	vel 🗌

5. Click Change Button under the heading "Senders and Receivers" and Choose your Default sender value and click OK.

Sender			
Source	Sender / Receiver		
	Change		
Filter	No filter is active.		
	Change		
Default Sender	- None -	•	
	Hidden Locked		
Search Value	l	Quick ID 🔹	Starts with 🔻
	Search		
Default mode	Register New/Edit Selected Select	t from Adress Book	
Locked to default mode			
Never propose a Sender			
Mandatory search value			
Only exact search			

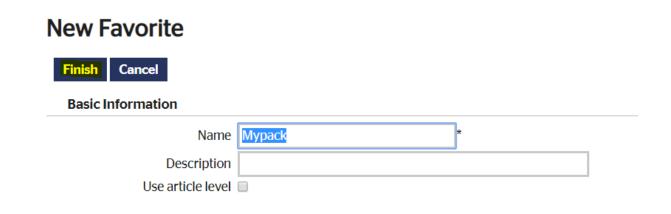
6. Click Change Button under the heading "Service and Addons" and Choose your service from Dropdown and click OK.

Service	
Filter	No filtering is active.
	Change
Service	- None - v
Normal label Return label	PostNord EMS (brev/dokument) PostNord EMS (paket/varor)
Hide selection of label	PostNord Express - Expresspaket
Use sender address on label	PostNord Groupage SE
Addons	PostNord International Parcel
Filter	PostNord MyPack Collect
Age check	PostNord MyPack Collect outside Nordic countries (Sweden)
	PostNord MyPack Home
Alcoholic beverage	PostNord MyPack Home outside Nordic countries (Sweden)
Barcode	PostNord MyPack Home Small
Behållarhyra / Pallet	PostNord Pallet (Sweden)
Carry out	PostNord Parcel
🕒 Cash On Delivery / Giro	PostNord Parcel outside Nordic countries
	PostNord Return Drop Off (Sweden)
 Collection Request / Returuppdrag 	PostNord Return Drop-off outside Nordic countries (Sweden)

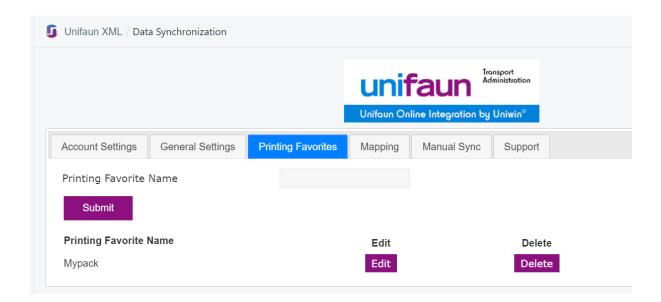
7. Click Change Button under the heading "Options" and enable Link to print and Send Email and fill from email address and to email address and click OK.

Options	
Send parcel id (Email, no charge)	
🗆 Hidden 🔲 Locked 🔲 Select if valid	
Link to print (normal)	
🔲 Hidden 🔲 Locked 🔲 Select if valid	
Send Email 🕢	
🗌 Hidden 🔲 Locked	
Email Address From priya@uniwin.se	
🗆 Hidden 🔲 Locked	
Email Address To log@uniwin.se	
Hidden Locked	
Email Address (copy)	
Hidden Locked	
Email Address (blind copy)	
🗆 Hidden 🔲 Locked	
Manage	
Message	
Hidden Locked	
Language - None - 🔻	
Hidden Locked	

8. Click Finish



9. Submit your created printing favorite to our app



8. Create mapping with the printing favorite

ų	🕽 Unifaun XML / Data	Synchronization						
				Unifaun Onlir	aun ^{Ira}	nsport inistration Uniwin®		
	Account Settings	General Settings	Printing Favorites	Mapping	Manual Sync	Support		
	Mapping Shi	pping Service	es					
	Shipping Options		- Select -	٠	Shipping Co	mpany	- Select -	•
					Service Type		- Select -	Ŧ
	Add Mapping							
	Current Map	pings						
	Shipping Option I	D	Shipping Option		Service ID	Service Name	Edit	Delete
	116492435526		Standard Shipping	I		Mypack	-	Delete

9. Create a new order from your shop using mapped shipping option

10. Go to Manual sync tab and click Print from the respective order then the link will be sent to your specified email address

			u		port histration					
			_	aun Online Integration by Ur	niwin®					
Account Settings	General Settings	Printing Favorites	Мар	pping Manual Sync	Support					
Order Status : Order	pen OAny Submit	Refresh							Total O	rders:
Sales Channel	Financial Status	Fulfilment Status	Order	Datetime	Total	Synced	Print	Track	Carrier Tracking	Synd
Online Store	pending		1001	1:37am on Saturday 5th January 2019	210.00 SEK	Yes	Print	-	>>	>>

11. Please check your Inbox, you will receive the link.

+ Write Mail		Mail	1-1 of 1 < >
🛃 Inbox	27913	Q Search Mail	
🛓 Drafts		Sort: Date 🔻	Show: All 👻
🥐 Sent		noreply.posten@pacsoftonline.se ☆ Länk till utskrift från Uniwin till Priya D	12:10
🛅 Trash			
🖉 Spam	888		
FOLDERS			
Create new folder	+		
Errors	249		
🖿 Mail	1		

-- Thank You --